Churchill County Mosquito, Vector and Noxious Weed Abatement District

Board of Trustees

Churchill County, Nevada

7400 Reno Highway

Fallon, NV 89406

Meeting May 20, 2021

OPEN MEETING SESSION

1. **Call to Order**

Chairwoman, Christy Lattin called the meeting to order at 5:30 P.M.

**BOARD OF TRUSTEES**

Chairwoman, Christy Lattin

Vice Chairman, Michael Spencer

Trustee, Marion Jonte, Jr

Trustee, Tom Hutchings

Trustee, Cynthia McGarrah

Legal Counsel, Ben Shawcroft

District Manager, Nancy Upham

Assistant Manager, JD MacKay

Board Secretary, Melania Sagi

**Public Present**

None

1. **Pledge of Allegiance:**

All stood for the Pledge of Allegiance.

1. **Public Comment:**

None

1. **Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested that the agenda be accepted as is. Trustee, Cynthia McGarrah made a motion to accept the agenda as written. Trustee, Marion Jonte seconded the motion, and it passed unanimously.

1. **Discussion and Approval of Minutes:**

None

1. **Certificate of Posting:**

Ms. Upham stated that the agenda was posted in accordance with NRS statues.

1. **Correspondence:**

1. 5-14-2021 Compliance letter re: Tentative Budget—Department of Taxation. Ms. Upham explained that this was a formality from the Department of Taxation stating that the tentative budget was in compliance and proof of publication has been put in the paper.

1. **Appointment:**

None

1. **Old Business:**

1. Discussion and possible action (Formal Approval) regarding the 2021-2022 Final Budget. Ms. Upham explained that this paperwork looks similar to the most recent budget the Board received aside from the updated letterhead and the final approved numbers included on the last column on each page. Both copies need to be signed by the Board and one will go to the County while the other copy goes to the State. Ms. Lattin inquired if the Board members needed to enter the dollar amounts and Legal Counsel, Ben Shawcroft responded that it just needed Board approval. Mr. Jonte asked Ms. Upham if the District received as much appropriation as anticipated. Ms. Upham responded that since there was so much building being done in the County, property tax revenues were continuing to come up. Mr. Jonte asked if that was where most of the District's money came from and Ms. Upham answered yes, as well as the sales tax on Tobacco Liquor and ab104. Mr. Jonte asked if there were any major changes to the budget this year. Ms. Upham responded that health insurance for the employees went up 5% but no other significant changes happened. Mr. Jonte asked if the cost of chemicals had increased. Ms. Upham responded that this would be a 70% water year which is beneficial to the District, no so much the hay industry. She was able to stockpile chemicals so the cost will even out throughout the year. Ms. Lattin made a motion to approve the budget for 2021-2022. Mr. Spencer seconded the motion, and it passed unanimously.

1. **New Business:**

None

1. **District Manager’s Report and Operations Review:**

None

1. **Board Member’s Reports:**

Ms. Lattin requested clarification about Ms. Upham's salary. The county approved a 5% salary increase. Ms. Upham will be maintaining the 2.5% increase that the Board approved, s and the kinks will be resolved during the following Manager evaluation.

1. **Any Request for Future Agenda Items:**

None

1. **Expenditures:**

None

1. **Public Comment:**

None

1. **Adjournment:**

Meeting adjourned at 5:45 P.M.

SIGNATURE: Chairwoman or Vice Chairman

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DATE: